



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 31
AGENDA DATE: Thu 12/02/2004
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month service agreement with STERICYCLE, INC, San Antonio, TX, for medical waste disposal services in an amount not to exceed \$79,050, with two 12-month extension options in an amount not to exceed \$79,050 per extension option, for a total agreement amount not to exceed \$237,150.

AMOUNT & SOURCE OF FUNDING: Funding is available in the Fiscal Year 2004-2005 Approved Operating Budgets of the following departments: Community Care Services, \$30,000; Health and Human Services, \$15,000; Emergency Medical Services, \$12,500; Austin Police, \$8,120; and Solid Waste Services, \$250. Funding for the remaining two months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING DEPARTMENT: Purchasing for Police; Solid Waste Services; Health and Human Services; Emergency Medical Services; Community Care Services;	DIRECTOR'S AUTHORIZATION: <u>Vickie Schubert</u>
--	---

FOR MORE INFORMATION CONTACT: Wilbur Jones, Associate Buyer, 972-4013

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: One bid received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide medical waste disposal services for five City departments in accordance with Texas Administrative Code, Title 30, Part 1, Chapter 330. Medical waste products include blood and tissue as well as any product or material that has come into contact with blood or other bodily fluids. Examples of products and materials considered to be medical waste include soiled gauze, bandages, used syringes, urine collection materials, and bloody clothing.

- The Community Care Services Department collects medical waste at its 13 health clinics and 3 dental clinics. Collection services will be provided weekly, bi-weekly, or monthly, depending on the amount of waste generated at each clinic.
- The Health and Human Services Department generates medical waste at its 2 health clinics, its Women, Infants and Children clinics, and the Town Lake Animal Center. Collection services will be provided weekly, bi-weekly, or as needed, depending on the amount of waste generated at each



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 31
AGENDA DATE: Thu 12/02/2004
PAGE: 2 of 2**

location.

- The Emergency Medical Services Department collects medical waste while performing emergency medical services via ambulance throughout Travis County. Collection services will be provided weekly from a central EMS location.
- The Austin Police Department collects medical waste products in its daily operations and from crime scenes. Collection services will be provided monthly from the APD Evidence Room.
- The Solid Waste Services Department (SWS) occasionally recovers medical waste products such as used syringes while sorting recycled materials. Collection services will be provided as needed from the SWS Material Recovery Facility (MRF.)

In addition, this contract provides on-going, in-service training to City employees in the proper handling, storage, and disposal of medical waste products.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Five notices were sent. There are no MBEs/WBEs listed for this service. Two solicitations were issued. One bid was received.
- c. The cost per pound of medical waste disposal has increased from \$0.64 per pound to \$2.50 per pound. This increase is attributed to a significant rise in fuel prices, raw materials for collections supplies, labor costs, and regulatory fees/permits required of transporters and disposal facilities licensed to process medical waste products.

APPROVAL JUSTIFICATION

- a. One bid received.
- b. The following departments concur with the recommended award: Community Care Services Department, Health and Human Services Department, Emergency Medical Services Department, Austin Police Department, and the Solid Waster Services Department.
- c. Advertised in the Austin American-Statesman and on the Internet.